



2018-19 School Year

Dear Parents and Guardians of the Rollins School ,

Please be aware, Lawrence Public Schools is preparing for weather emergencies. In an effort to safeguard our students and staff, LPS will be implementing two weather-related policies:

2-Hour Delayed Opening for Students

Early Dismissal for Students

If the Superintendent implements either of these policies, staff and students will be notified by:

local media outlets (TV and radio), Connect Ed message to your home, and the LPS website. (www.lawrence.k12.ma.us)

2-Hour Delayed Opening for Students

- On days that are called as: **2-Hour delayed opening for students**, the Rollins School will begin school at 10:00 AM, with breakfast starting at 9:45 AM - kindergarten students only.
- **No school for ALL Pre-K as classes are canceled.**
- For safety reasons, no children should be left at school prior to the 9:45 AM opening.
- Special Education Students who are transported by Lawrence Public buses will be picked up two hours later than they are picked up on regular school days. (Example; *if your child is picked up at 7:00 AM, he/she will be picked up at 9:00 AM.*)
- Parents are responsible to make arrangements for children who are transported by private/daycare buses.
- During the normal school day hours, ALL Off-site school based enrichment programs, including field trips, will be cancelled.
- Lawrence Public Schools will follow the regular dismissal schedule. After school programs will follow as scheduled.

Early Dismissal for Students

- On days that are called as: **Early dismissal for students**, all afternoon activities and off-site enrichment programs are cancelled.
- **No school for ALL Pre-K as classes are canceled.**
- All students at the Rollins School will be dismissed at 11:00 AM.
- Special Education Students who are transported by Lawrence Public Schools buses will be dismissed for the 11:00 AM run. Parents must be home beginning at 11:00 AM for their arrival or pick-up of walkers .
- Parents are responsible to make arrangements for children who are transported by private/daycare busor pick-up of walkers.

Please contact your school principal with any questions or concerns.

Sincerely,

Cynthia Paris
Superintendent

**KEEP THIS LETTER, so that you may refer to it
during weather-related changes to your child's school schedule.**