



## Minutes of the LAE Superintendent Search Subcommittee Meeting

04.01. 2024 Minutes - Webinar

Time: 5:08 p.m.

Attendees:

1. Sylvia Flowers, Alma Advisory Group
2. Josette Tucker, Alma Advisory Group
3. Patricia Mariano, LAE Board Chair
4. Maria Moeller, LAE Member
5. Juana Matias, LAE Member
6. Breanna Higgins, DESE
7. Laureen Woo, DESE

Chair Patricia Mariano called the Superintendent Search Subcommittee Webinar meeting to order at 5:08 PM.

Voted: To approve the minutes of the Superintendent Search Subcommittee meeting held on 03.04.2024

Upon the recommendation of the Superintendent Search Subcommittee member Patricia Mariano to approve the minutes of March 4, 2024; a motion was made by Maria Moeller; Seconded by Juana Matias

The vote:

Yes	Patricia Mariano, LAE Board Chair
Yes	Maria Moeller, LAE Member
Yes	Juana Matias, LAE Member

### Motion Passes

Superintendent Search Updates:

- Ms. Sylvia F. informed that since the job description was posted, the team had received 46 applications; 40 applications were moved forward for resume review, 26 had been invited for a virtual interview.
- There will be discussions regarding the candidates that were topped for round two interviews
- Discussions on time slots for 10 candidates to move forward, will be discussed later on in the executive session, the next 8 recommendations to move to the next round and others in progress.



During the executive session ahead:

- There will be discussions on recommendations of the candidates
- Talk about the interview panel nomination process for the finalist round that closed Friday; over 230 people submitted names information to be considered serve in one of the five panels
- The team also needs to create a recommendation for the Community partners/elected officials interview panels that will consist of four to six community partners, two business leaders, and four to five elected officials. Alma group to reach out to recommendations made.
- In the Nomination Summary Ms. Flower discussed the composition of the panelists consisting of students, support staff, school administrators, teachers, and parents.

Voted: To go into an executive session and not to return to the Webinar  
5:48 p.m.

Upon the recommendation of the Superintendent Search Subcommittee member Patricia Mariano to go into an executive session and not to return to the webinar at 5:48 p.m.; a motion was made by Juana Matias;  
Seconded by Maria Moeller

The vote:

Yes	Patricia Mariano, LAE Board Chair
Yes	Maria Moeller, LAE Member
Yes	Juana Matias, LAE Member

**Motion Passes**

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Ms. Patricia Mariano, Chair  
Date